



Treasury Information Processing Support Services (TIPSS-2)

Pre-Award Activities

Forum for Managers of COTRs

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Office of Procurement



Overview

- Planning for an Acquisition
- Approving the Requirements
- Selecting a TIPSS-2 Contractor
- Planning for Task Order Award
- Contact Information



Planning for an Acquisition

- Update Strategic Plan
- Submit Advanced Acquisition Plan
- Budget for Project
- Budget for Training
- Identify Resources
- Communicate High-Level Requirements

Approving the Requirements

- **SOW** — Statement of Work
- **IGCE** — Independent Government Cost Estimate
- **TPR** — Task Placement Request Form
- **Section 508 D&F** — Determination & Findings
- **Funding** — RTS Requisition

MITIS Services Policies and Standards: <http://mits.web.irs.gov>

Note: The TPR and Section 508 D&F must be signed by the Division Director.

Selecting a TIPSS-2 Contractor

- **Sole-Source Process**
- **Competitive Process**

- *Accenture*
- *Booz-Allen & Hamilton (BAH)*
- *Computer & Hi-Tech Management , Inc. (CHM) **
- *DataSource, Inc. **
- *Dichroma, Inc. **
- *Dynamics Research Corporation (DRC)*
- *DynCorp Systems & Solutions, LLC*
- *Electronic Data Systems (EDS)*
- *IBM Global Services*
- *ITS Services, Inc. **
- *Northrop-Grumman Information Technology (NGIT)*
- *Management Systems Designers (MSD)*
- *Pragmatics Corporation **
- *Science Applications International Corp. (SAIC)*
- *SRA International, Inc.*
- *TRW Federal*
- *Unisys Corporation*
- *Vector Research, Inc. (VRI)*

* **Small Business**



Sole-Source Process

(FAR Part 16.505 (b)(2))

- **Follow-on** — a logical follow-on to a Task Order already issued under the contract, provided that all eligible Contractors were given fair opportunity to be considered for the original Task Order.
- **Unique Requirements** — only one Contractor is capable of providing the services at the level of quality required, because the services to be ordered are unique or highly specialized.
- **Urgency** — the agency need for the particular services is of such urgency that providing all contract awardees an opportunity to be considered would result in unacceptable delays.

Competitive Process

- **RTR** — Request for Task Response
 - RTR & SOW provided to eligible Contractors
 - RTR Response & Labor Mix/Hours provided to TIPSS Office
 - RTR Responses and estimated costs evaluated by customer
- **RTCP** — Request for Technical & Cost Proposal
 - SOW provided to eligible Contractors
 - Technical Proposal & Cost proposal provided to TIPSS Office
 - Technical & Cost proposals evaluated by customer
- **SBSA** - Small Business Set-Aside
 - Competition limited to the 5 TIPSS-2 small business vendors
 - Can use either RTR or RTCP competitive process





Planning for Task Order Award

- **Ensure resources are available**
 - People
 - Training
 - Government Furnished Property
- **Convey expectations to COTR**
 - Time commitment expected
 - Communications
 - Escalation Process
 - Performance levels & measures
 - Priorities



Contact Information

- **TIPSS-2 Information**

- <http://tipss.web.irs.gov>
- Hotline: 202-283-1110
- E-mail: tipss@irs.gov

- **General Procurement Information:**

- <http://awss.procurement.irs.gov>
- Solutions Center: (202) 283-1479
- E-mail: solutionscenter@irs.gov